

**Arts & Heritage - Heritage**

<b>Activity</b>	<b>Duration of Activity (if applicable)</b>	<b>Price 2010-11</b>	<b>Price 2011-12</b>	<b>Venue</b>	<b>% Increase</b>	<b>Comments</b>
Search and certified copy of Motor Vehicle Registration documents		£3.00	£3.00	Archives Offices	n/a	Static as prices revised significantly in 2010/11
Certified copies from Electoral Registers		£4.00	£4.00	Archives Offices	n/a	Static as prices revised significantly in 2010/11
Search of Central Index Register of Seamen		£16.00	£16.00	Archives Offices	n/a	Static as prices revised significantly in 2010/11
General Research (anything beyond information on holdings or short, specific searches)		£40.00	£40.00	Archives Offices	n/a	Static as prices revised significantly in 2010/11
Art Vaults		£525.00	£525.00	New product in 2007/8	n/a	Static as prices revised significantly in 2010/11
Corporate curatorial talk	1 hour	215.00	215.00	Art Gallery or off-site	n/a	Static as prices revised significantly in 2010/11
Talk for community or stakeholder group	1 hour	£50 plus travel	£50 plus travel		n/a	Static as prices revised significantly in 2010/11
<b>Digital Archive</b>						
<b>Digital Archive - 1 - 10 files</b>	N/A	£108.00	£110.00		1.9%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
<b>Digital Archive - 11 - 100 files</b>	N/A	£162.00	£165.00		1.9%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
<b>Digital Archive - 100+ files</b>	N/A	£324.00	£326.00		0.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
<b>Paper Records</b>						
Sheets stored in documents boxes sized 380x250x125mm	N/A	£9.50	£10.00		5.3%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Outsize documents requiring separate storage	N/A	£2.74	£2.80		2.2%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
<b>Drawings</b>						
To be submitted for storage in drawers , cost per drawing	N/A	£1.21	£1.25		3.3%	Slight increases across the board for archives services reflect increases in materials and contribution toward increase budget income targets.
Drawings size A1 or larger to be submitted rolled to specification	N/A	£2.74	£2.80		2.2%	Slight increases across the board for archives services reflect increases in materials and contribution toward increase budget income targets.
<b>Photographs</b>						
Negatives, per hanging files	N/A	£1.56	£1.60		2.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Negatives, loose, per three strips	N/A	£1.85	£1.90		2.7%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Contact Prints, per hanging files	N/A	£1.56	£1.60		2.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Contact prints, loose, each	N/A	£1.85	£1.90		2.7%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Prints, 6x4, in sleeves, each	N/A	£0.39	£0.40		2.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Prints, loose, each	N/A	£0.78	£0.80		2.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Transparencies, 35mm, mounted, per hanging file	N/A	£1.97	£2.00		1.5%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Transparencies, 35mm, loose, per 100	N/A	£12.58	£12.75		1.4%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
X-Radiographs, each	N/A	£1.56	£1.60		2.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Microforms, fixed cost	N/A	£1.56	£1.60		2.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Black & White A4		£0.32	£0.35		9.4%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Black & White A3		£0.42	£0.45		7.1%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Laser A4		£1.58	£1.60		1.3%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Laser A3		£1.85	£1.90		2.7%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Microfiche printouts by user		£0.63	£0.65		3.2%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
By staff		£1.26	£1.30		3.2%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Computer printouts		£32.00	£32.50		1.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
A0 size maps		£4.73	£4.80		1.5%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Digital images		£2.63	£2.70		2.7%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Images on CD ROM		£2.63	£2.70		2.7%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
Images on CD ROM		£3.10	£3.15		1.6%	Slight increases across the board for archives services reflect increases in materials and contribution toward achieving budget income targets.
<b>The Material Archive</b>						
<b>Bulk Finds</b>						
One Southampton standard cardboard box at 260x560x130mm	N/A	£17.23	£17.50		1.6%	
One Southampton large box at 260x560x260mm	N/A	£34.46	£35.00		1.6%	
<b>Itemised Finds</b>						
One Southampton standard cardboard box at 260x560x130mm	N/A	£17.23	£17.50		1.6%	
One Southampton large box at 260x560x260mm	N/A	£34.46	£35.00		1.6%	
Items finds that do require storage in a controlled environment (e.g. metal, glass, organic material), each	N/A	£0.32	£0.35		9.4%	
Cost of entering SMART 5 forms into Object Database, per form	N/A	£0.83	£0.85		2.4%	
Cost of entering SMART 5 forms into Object Database, per form including scanning image	N/A	£1.56	£1.60		2.6%	

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
<b>Venue Hire</b>						
<b>Westgate Hall</b>						
Ceremony Only	2 hours only	£339.00	£355.00	Westgate Hall	4.7%	New charges introduced after major refurbishment of Westgate Hall, relect improvements to venue.
Wedding Hire (9am -5pm) 7 days a week	Minimum 4 hour booking	£125.00	£130.00	Westgate Hall	4.0%	New charges introduced after major refurbishment of Westgate Hall, relect improvements to venue.
	After 5pm 7 days a week	£150.00	£160.00	Westgate Hall	6.7%	New charges introduced after major refurbishment of Westgate Hall, relect improvements to venue.
Internal day hire 9am-5pm Mon-Fri	Per Hour Min 2 hours	£100.00	£105.00	Westgate Hall	5.0%	Increasing demand from from internal customers for use of Westgate Hall. This is a new charge introduced for internal customers only. Westgate Hall is not a permanently staffed venue, so staff have to be drafted in to manage the building during occupation.
	External day hire 9am - 5pm	£125.00	£130.00	Westgate Hall	4.0%	New charges introduced after major refurbishment of Westgate Hall, relect improvements to venue.
All day internal hire	First 4 hours	£100.00		Westgate Hall	n/a	Increasing demand from from internal customers for use of Westgate Hall. This is a new charge introduced for internal customers only. Westgate Hall is not a permanently staffed venue, so staff have to be drafted in to manage the building during occupation.

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
	Per hour thereafter	£50.00		Westgate Hall	n/a	Increasing demand from from internal customers for use of Westgate Hall. This is a new charge introduced for internal customers only. Westgate Hall is not a permanently staffed venue, so staff have to be drafted in to manage the building during occupation.
				Westgate Hall		Increasing demand from from internal customers for use of Westgate Hall. This is a new charge introduced for internal customers only. Westgate Hall is not a permanently staffed venue, so staff have to be drafted in to manage the building during occupation.
Internal and External after 5pm 7 days a week	Per Hour	£160.00		Westgate Hall	n/a	New charge
Partnership/stakeholders rate day hire	Min 2 hour booking	£60.00	£65.00	Westgate Hall	8.3%	New charges introduced after major refurbishment of Westgate Hall, relect improvements to venue.
Partnership/stakeholders rate evening hire		£85.00	£90.00	Westgate Hall	5.9%	New charges introduced after major refurbishment of Westgate Hall, relect improvements to venue.
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By arrangement only		£10.00	£10.00	Westgate Hall	0.0%	
<b>Gods House Tower Museum</b>						
Daytime Hire internal or external (Thurs - sun) Max 20 seated by arrangement only.	Min 2 hour booking	£40.00	£40.00	Gods House Tower	0.0%	
Evening Hire internal or external 20 seated or 75 standing	Min 2 hour booking	£125.00	£130.00	Gods House Tower	4.0%	Charges slightly increase to reflect improved facility.
After 10pm extra staff member by arrangement only	Per Hour	£10.00	£10.00	Gods House Tower	n/a	
				Gods House Tower		
Ghost Hunting Prices	£145.00 per hour	POA		Gods House Tower	n/a	

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments	
<b>Maritime Museum</b>							
Daytime hire internal or external	Min 6 hour booking	£125.00	£130.00	Maritime	4.0%	Slight increase to reflect increas in overheads, and contribute toward increased budget income target.	
Evening hire internal or external	Min 2 hour booking	£125.00	£130.00	Maritime	4.0%		
<b>Tudor House Museum</b>							
Whole Museum Internal or External	POA (per hour)		£270.00	Tudor House		Tudor House and Garden will re-open to the public in August 2011. Venue hire prices have been set to reflect industry standard, take into account the uniqueness of the offer, and are consistent with hire prices at other arts and heritage venues. Pricing includes staffing for the event within each location (within the venue). Prices also are directly attributable to the income targets set within the business plan, corresponding to the number of events projected to take place within each location.	
<b>Partner/Stakeholder Rate</b>							
Georgian Room Day Hire (40 max)	Per Hour		£40.00	Tudor House	N/A		
Georgeian Room Eve Hire (40 max)	Per Hour		£90.00	Tudor House	N/A		
KJP Day Hire (60 max)	Per Hour		£40.00	Tudor House	N/A		
KJP Eve Hire (60 max)	Per Hour		£90.00	Tudor House	N/A		
Banqueting Hall eve hire (number tbc)	Per Hour		£90.00	Tudor House	N/A		
Whole Museum eve hire (number tbc)	Per Hour		£150.00	Tudor House	N/A		

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
External Rate						
Georgian Room Day Hire ( 40 max)	per Hour		£130.00	Tudor House		
Georgian Room Eve Hire ( 40 max)	per hour		£160.00	Tudor House		
KJP Day Hire (60 max)	Per Hour		£130.00	Tudor House		
KJP Eve Hire (60 max)	Per Hour		£160.00	Tudor House		
Banqueting Hall Eve hire	Per Hour		£160.00	Tudor House		
P/A Hire	Per Hour		£20.00	Tudor House	N/A	
By arrangement after 10pm extra cost per staff member	Per Hour		£10.00	Tudor House	N/A	
Wedding Hire (georgian room and KJP)	4 hour booking		£520.00	Tudor House	N/A	
Combination Weddings						
Westgate Hall and KJP	4 hour booking		£600.00	Tudor House	N/A	
Weekend Hire (WG Hall and KJP)	4 hour booking		£800.00	Tudor House	N/A	
Additional Hour - daytime weekday	Per Hour		£110.00	Tudor House	N/A	
Additional Hour - evening weekday	Per Hour		£130.00	Tudor House	N/A	
Additional Hour - weekends	Per Hour		£160.00	Tudor House	N/A	
Westgate Hall and Georgian Room	4 hour booking		£600.00	Tudor House	N/A	
Weekend Hire (WG Hall and KJP)	4 hour booking		£800.00	Tudor House	N/A	
Additional Hour - daytime weekday	Per Hour		£110.00	Tudor House	N/A	
Additional Hour - evening weekday	Per Hour		£130.00	Tudor House	N/A	
Additional Hour - weekends	Per Hour		£160.00	Tudor House	N/A	
Georgian Room and KJP	4 hour booking		£600.00	Tudor House	N/A	
Weekend Hire (WG Hall and KJP)	4 hour booking		£800.00	Tudor House	N/A	
Additional Hour - daytime weekday	Per Hour		£110.00	Tudor House	N/A	
Additional Hour - evening weekday	Per Hour		£130.00	Tudor House	N/A	
Additional Hour - weekends	Per Hour		£160.00	Tudor House	N/A	
<b>NB: ALL VENUE HIRE CHARGES FOR TUDOR HOUSE AND WESTGATE HALL ARE SUBJECT TO VAT.</b>						

Activity	Duration of Activity (if applicable)	Price 2010-11	Price 2011-12	Venue	% Increase	Comments
<b>Entrance Charges</b>						
<b>Gods House Tower</b>						
Adult Entry		£2.50		Gods House Tower	N/A	Charges at Maritime and GHT remain static to encourage repeat visits, and attract new visitors.
Child Entry (ages 7-16)		£1.50		Gods House Tower	N/A	
Children Under 7 Free				Gods House Tower	N/A	
Concessions (Students/People over 60)		£1.50		Gods House Tower	N/A	
Family Ticket		£5.50		Gods House Tower	N/A	
<b>Maritime Museum</b>						
Adult Entry		£2.50		Maritime Museum	N/A	
Child Entry (ages 7-16)		£1.50		Maritime Museum	N/A	
Children Under 7 Free				Maritime Museum	N/A	
Concessions (Students/People over 60)		£1.50		Maritime Museum	N/A	
Family Ticket		£5.50		Maritime Museum	N/A	
<b>Tudor House Museum and Garden (See Note 1)</b>						
Adult Entry			£4.75	Tudor House Museum	£4.75	
Child Entry (ages 7-16)			£3.00	Tudor House Museum	£3.00	
Children Under 7 Free				Tudor House Museum		
Concessions (Students/People over 60)			£3.75	Tudor House Museum	£3.75	
Family Ticket			£12.00	Tudor House Museum	£12.00	

The original bid to Heritage Lottery Fund to secure external funding for the Tudor House included a business plan that did not include an entry fee for visitors. However, the plan was submitted over two years ago, and since the economical landscape has changed, and the pressures to increase income and reduce costs are an increasing priority. An approach has been made to the Heritage Lottery Fund to propose introducing an entry charge at Tudor House and Garden. We are awaiting a response, and confirmation that the HLF will be happy for the above charges to be implemented at Tudor House